

Alliance Française de Bombay (AF Bombay) is looking for a Communications & Design Intern to be a part of the Communications Team!

Responsibilities:

1. Work with the communications team to develop visually engaging brand material for the organisation.
2. Design artworks for advertisements, brochures, flyers, or other print publications.
3. Design and create content for AF Bombay's multiple digital media platforms.
4. Assist the team in the different marketing initiatives of the organisations.

Requirements and Qualification:

- Must be at least 18 years of age.
- Bachelor's degree in communications, visual design, applied arts or related field.
- Working knowledge of Adobe Creative Suite (primarily Photoshop/InDesign/Illustrator) and Canva.
- Possess an excellent eye for detail.
- Strong creative and analytical skills.
- Ability to work with strict deadlines.
- Strong English Proficiency – written and spoken (French Proficiency would be a benefit)

Duration of Internship: 3 to 6 months

Location: Mumbai

Alliance Française de Bombay, Churchgate Office
(40, Theosophy Hall, New Marine Lines)

Benefits:

- A 3 month French course at Alliance Francaise de Bombay will be provided free of charges to the selected candidate
- Certificate of Internship
- Experience of working in a real time Francophone environment and opportunities to interact with the French Network in India
- A chance to develop a great portfolio of design projects
- Hands-on experience in Digital Marketing and Communications

Application Procedure:

Please email your CV and cover letter at culture.mumbai@afindia.org (cc: communication.mumbai@afindia.org , director.mumbai@afindia.org)

About Alliance Française de Bombay

Founded in 1938, Alliance Française de Bombay is the official French language institute and cultural centre in Mumbai. The organisation is a part of a network of Alliance Françaises that work with the French Ministry of Foreign Affairs, the Fondation des Alliances Françaises in Paris, and the French Institute in India. The organisation aims to promote Franco-Indian cultural exchanges and develop relations between India and France through:

- Teaching French language: AFB has 4 centres across Mumbai and teaches French to more than 5,000 students per year. It brings together a team of around 60 teachers and 30 staff members along with supporting a branch in the city of Nashik.
- Year-round cultural programming: *Alliance Française de Bombay* organises a wide selection of events each year across genres in partnership with the leading cultural institutions of Mumbai. These events bring together around 20,000 people each year.